



Performance Budgeting

Project Q3 Summary Report

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Prepared for:
Commonwealth of Virginia
VA-090724-PPC

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1 Introduction

1.1 Purpose

The purpose of this document is to summarize the client meetings and action items that occurred during the third quarter of the Performance Budgeting (PB) project, from February 1, 2010 through April 30, 2010.

1.2 Organization

This document is intended as a summary for the COVA Project Manager and is organized into the following sections:

- Section 1, Introduction
- Section 2, Meetings Summary
- Section 3, Action Item Summary

2 Meetings Summary

Between February 1, 2010 through April 30, 2010, the following PB Project meetings took place:

- 3 PB Project Steering Committee Meetings
- 6 PB Project Management Team Meetings
- 3 Client Pull-Ups
- 5 Clarification of Requirements Meetings
- 3 System Prototype Sessions and Demo's for DPB
- 5 Organization Change Management (OCM) and Training Meetings
- 5 Environment Meetings
- 2 Agency Outreach Meetings
- 2 Security Meetings
- 6 Report Design Meetings
- 4 Testing Meetings

3 Action Item Summary

Links to the Action Items in PB Project Repository are below.

3.1 Steering Committee Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>

3.2 PB Project Management Team Action Items

<http://vitapb.cova.ppc.com/Sites/VITA%20Performance%20Budgeting/Lists/Project%20Management%20Team%20Action%20Items/AllItems.aspx>